

**STEAMSHIP INSURANCE MANAGEMENT  
SERVICES LIMITED**

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**VESSEL AND SURVEY DETAILS**

<b>Vessel's Name:</b>		<b>Flag:</b>	
<b>Previous Name:</b>		<b>Previous Owner:</b>	
<b>Vessel Type:</b>		<b>Class:</b>	
<b>GRT:</b>		<b>IMO No.</b>	
<b>Year &amp; Place Built:</b>		<b>Port(s) of Survey:</b>	
<b>Owner's Name &amp; Nationality:</b>		<b>Crew Nationality:</b>	
<b>Manager's Name &amp; Nationality:</b>		<b>Survey Company:</b>	
<b>Trading Area:</b>		<b>Surveyor(s):</b>	
<b>Survey Type:</b>	Initial or Follow – Up	<b>Date of Survey</b>	
<b>Operational Status:</b>	Loading / Discharging / Layby / Anchored		

**SUMMARY OF SURVEY REPORT - TO BE E-MAILED**

1.	<b>Shell Plating:</b> (structure and coatings - internal frames, brackets etc.)
2.	<b>Weather Deck &amp; Fittings:</b> (structure and coatings)
3.	<b>Watertight Openings:</b> (hatches, ventilation, watertight doors, etc.)
4.	<b>Cranes &amp; Derricks:</b> (cargo / hose handling / provisions / engine room)
5.	<b>Condition of Holds/Cargo Tanks:</b> (structural, tank tops, bulkheads, ceilings and coatings)

6.	<b>Condition of Ballast Tanks and Void Spaces etc:</b> (List compartments / spaces entered)				
7.	<b>Result of Latest Steel Thickness Gauging Report:</b>				
(Include company name, place and date of latest gauging and average / max diminutions)					
Hull Strakes	Ave	%	Max	%	
Main Deck	Ave	%	Max	%	
8.	<b>Others:</b>				

## CONDITION OF MACHINERY & MACHINERY SPACES

1.	<b>Main Engines and Thrusters:</b> (type, quantity, configuration, cylinders and BHP)
2.	<b>Boilers:</b>
3.	<b>Generators:</b> (type, quantity and design output)
4.	<b>Pumps:</b> (cargo, ballast, fire and bilge)
5.	<b>Steering Gear:</b> (main and emergency)
6.	<b>Deck Machinery:</b> (windlass, mooring winches/capstans, cargo winches, etc.)
7.	<b>Cleanliness of Machinery Spaces / Pumprooms etc.</b>
8.	<b>Dynamic Positioning System:</b> (DP Class?)
9.	<b>Others:</b>

## **SAFETY & NAVIGATION EQUIPMENT.**

State if vessel exempted from provision of safety/fire fighting, radio or navigation equipment

<b>1.</b>	<b>Life Saving Appliances:</b>
<b>2.</b>	<b>Fire Fighting Appliances:</b>
<b>3.</b>	<b>EHQ's - Location &amp; Number:</b>

<b>4.</b>	<b>GMDSS Station / Communications Equipment:</b>	
	Is equipment operational?	Yes / No
	Is Master confident in demonstrating:-	
	Distress operation?	Yes / No
	Commercial operation text/voice?	Yes / No
	Are distress operating instructions displayed in a common language?	Yes / No
	Is the Log Book maintained and up to date?	Yes / No

<b>5.</b>	<b>Navigational Equipment, Navigation Charts &amp; Publications:</b>	
	Is all navigation equipment operational?	Yes / No
	Are charts and publications up to date & corrected?	Yes / No
	Date of last N to M?	
	Are paper or electronic charts in use?	

<b>6.</b>	<b>Stability Booklet: (Approved by?)</b>

<b>7.</b>	<b>Grain Stability Booklet endorsed per SOLAS 74: (Approved by?)</b>

<b>8.</b>	<b>Others:</b>

**POLLUTION PREVENTION.**

<b>1.</b>	<b>Oil Record Book:</b>
Date of last entry:-	

<b>2.</b>	<b>Bunker Operations - Checklists &amp; Standing Orders displayed?</b>

<b>3.</b>	<b>Oil / Water Separator:</b>	
Operating instructions displayed?	Yes / No	
15 ppm alarm tested?	Yes / No	
Checked for "by pass"/"magic pipe"?	Yes / No	

<b>4.</b>	<b>Shipboard Contingency Plan (SOPEP/SMPEP):</b> (State date & organisation approving plan)

<b>5.</b>	<b>Garbage/Refuse Disposal:</b>	
Is a garbage management plan implemented?	Yes / No	
Are garbage disposal requirements displayed in prominent locations?	Yes / No	
Arrangements for stowage/disposal?		
Supply of garbage bags: (plastic / paper)?	Yes / No	
Storage area/space cleanliness?		
Is garbage disposal log maintained?	Yes / No	Last entry:

<b>6.</b>	<b>Others:</b>

## GENERAL

1.	Are all class and statutory certificates presently valid?	Yes / No
	List those which expire in next 90 days?	
	Place and Date of last Special Survey (SS)?	
	Next scheduled drydocking?	
2.	List any outstanding Conditions of Class or Class Recommendations	
3.	Is the vessel certified for ISM Code?	Yes / No
	Issue date and place of DoC and details of issuing Authority?	
	Issue date and place of SMC and details of issuing Authority?	
	Is system implemented and working?	Yes / No
	Is a drug and alcohol policy implemented onboard?	Yes / No
4.	Is the vessel certified for ISPS Code	Yes / No
	Issue date / place of International Ship Security Certificate (ISSC)	
	Is the Security Plan implemented and working?	
	Certificate expiry date?	
5.	Is the vessel certified for IAPP?	Yes / No
	Is the IAPP implemented and working?	Yes / No
	Issue date / place of International Air Pollution Prevention Certificate?	
	Certificate expiry date?	
6.	Is the vessel certified for Annex IV?	Yes / No
	Are the requirements of MARPOL annex IV implemented?	
	Issue date / place of Sewage Certificate?	
	Certificate expiry date?	
7.	Number of crew on board?	
	Crew nationalities?	
	Is crewing in accordance with Safe Manning Document?	
	Is the vessel properly manned?	
	Common language used onboard?	
8.	<b>Others:</b>	

## SUMMARY AND CONCLUSIONS OF CONDITION & OPERATION OF VESSEL

### CARGOWORTHINESS

State cargo worthiness tests conducted during survey and results of all tests:

1. General cargo / container / bulk carrier		
Test		Remarks
Hatch covers weathertightness to be tested, (ultrasonic testing preferred).	Yes / No	
Hold bilge suctions and non-return valves operation to be tested.	Yes / No	
All ballast tanks surrounding the cargo holds are to be hydrostatically tested to ensure the tanks and their associated sounding pipes, air vents and manhole covers are watertight.	Yes / No	

2. Tankers		
Test		Remarks
Hydrostatic test of cargo tank bulkheads	Yes / No	
Pressure test of cargo pipelines	Yes / No	
Pressure and function test of heating coils	Yes / No	
Function test of inert gas system	Yes / No	
Function test of pressure/vacuum valves	Yes / No	
Note the number and grades of cargo which can be carried with two (2) valve separation		

3. Roro and passenger vessels		
Test		Remarks
Shell doors/ramps to be tested for weathertightness.	Yes / No	

**Surveyor's opinion of vessel's cargoworthiness:**

**The surveyor / considers\* / does not consider\* / the vessel to be cargoworthy**  
(\*delete where applicable)

Following each/every condition survey the attending surveyor must advise / comment on the following principle concerns: -

- a) Cargo-worthiness.
- b) Seaworthiness.
- c) SOLAS compliance.
- d) MARPOL compliance.
- e) Implementation of ISM Code.
- f) Implementation of ISPS Code.
- g) Validity of all certification.
- h) Conditions of Class.
- i) Last and Next SS / DD information.
- j) Local affect on certification.
- k) Reasons for any outstanding Recommendations.
- l) Reasons for any outstanding Tests/Requirements.
- m) Next trading indicating cargo type/destination/estimated arrival.
- n) Any other relevant information.

## NOTES

*This report, and any accompanying documentation or photographs, has been compiled for the sole use of the Association for insurance purposes only. It should not be disclosed to any third parties without prior written permission from the Association.*

*The information contained in this report, and any accompanying documentation or photographs, is not exhaustive as to the general condition of the ship and should not be relied upon by members or by any other party as any assurance, representation or warranty as to the condition of the ship and nothing herein shall prejudice the Club's rights under the insurance policy, in the event of a dispute between the Club and the member relating to the condition of this ship.*



SHIP NAME:

IMO NO:

PORT:

DATE:

**LIST OF DEFICIENCIES**

**Notes:**

- A. Leave 1 copy onboard with the Master & attach 1 copy to the summary & formal reports.
- B. Add more rows as required.
- C. For follow-up surveys the status of all defects, recommendations and outstanding tests & requirements is to be noted as either **COMPLETED**, **IN PROGRESS** or **OUTSTANDING**
- D. All deficiencies that present a claims risk to the Club are to be noted as Defects. These will have to be rectified to the satisfaction of the Club.

NO.	DEFECTS	REMEDIAL ACTION REQUIRED
1		
2		
3		
4		
5		

- E. All deficiencies that do not present a claims risk to the Club are to be noted as Recommendations. These Recommendations are for the ship and Members information only and do not need to be rectified to the satisfaction of the Club.

NO.	RECOMMENDATIONS	REMEDIAL ACTION RECOMMENDED
1		

- F. All outstanding tests, requirements and inspections are to be noted as such and not as defects.

NO.	OUTSTANDING TESTS / REQUIREMENTS
1	

**TOTALS:**

DEFICIENCY	OUTSTANDING	IN PROGRESS	COMPLETED
Defects			
Recommendations			
Tests/Requirements			